

**Resolution of the Senate  
of the Academy of Silesia  
No. 2/25/03/2025  
from 25.03.2025**

**regarding the provisions and mode of admission for uniform master's studies – Physiotherapy  
in the 2025/2026 academic year**

**§ 1**

**Initial Provisions**

1. The document defines the conditions and mode as well as the date of the commencement and termination of recruitment and the way it is conducted for the first year of uniform master's studies conducted in the form of stationary and non-stationary studies at the physiotherapy field of study, in the 2025/2026 academic year at the Academy of Silesia (to be hereinafter referred to as "School" or "AS").
2. The terms contained within the Resolution and the present document are defined as follows:
  - a. foreigner – a person who is not a Polish citizen;
  - b. EB diploma – a certificate of European Baccalaureate, issued to graduates by European School in accordance with the Convention on the Status of European Schools drawn up in Luxembourg on 21 June 1994, confirming the completion of secondary education and entitling a candidate to apply for studies in the Republic of Poland in accordance with Article 93 section 1 item 3 of the Act from 7 September 1991 on the Educational System;
  - c. IB diploma – certificate of International Baccalaureate, issued by the International Baccalaureate Organization with a head office in Geneva, confirming the completion of secondary education and entitling the candidate to apply for studies in the Republic of Poland in accordance with Article 93 section 1 item 2 of the Act from 7 September 1991 on the Educational System;
  - d. graduation examination – an examination that had been conducted until 2005 for graduates of secondary schools enabling them to receive a certificate of matriculation – "old maturity examination";
  - e. matriculation examination – an examination that has been conducted since 2005 for graduates of secondary schools enabling them to receive a certificate of matriculation – "new maturity examination";
  - f. candidate – the physical person applying to be admitted to studies;
  - g. head of the recruitment unit – Rector;
  - h. recruitment process – a process which includes qualification for studies as well as preparation of lists of persons admitted to studies, adding a candidate to the enrolment list by the Recruitment Commission and the Rector, as well as undertaking the administrative decision on refusal to be admitted to studies;
  - i. matriculation certificate – a certificate obtained after successfully passing a matriculation examination (since 2005) or successfully passing a graduation examination (until 2005);
  - j. confirmation of matriculation examination results – a document issued by regional examination boards for graduates possessing a matriculation certificate obtained after successfully passing a graduation examination who sat a matriculation examination.
  - k. language of instruction – the language in which the didactic classes are conducted.

3. The candidate for studies should possess the digital competencies enabling the completion of the recruitment process, and the education in the selected field of study.
4. In the recruitment process the candidate must possess the basic ability to use a computer, especially the following
  - a. Internet browsers (e.g. Chrome, Edge, Firefox);
  - b. graphic software (in order to prepare a digital photo);
  - c. external devices (printer, scanner);
  - d. electronic mail.

A person not possessing the appropriate tools and/or equipment to perform the above-mentioned tasks can use the School's equipment in matters connected with the recruitment process.

5. The education process requires knowledge and skills in computer use on the level of secondary school education.
6. In the case of education using remote learning methods and techniques it may be necessary to possess a computer equipped with a microphone and a camera as well as connection to the Internet with a bandwidth enabling the support of an audiovisual connection. Students who lack access to such tools can use the computers and Internet connection available on-location in the School.

## § 2

### Qualification process – general provisions

1. The recruitment process for:
  - 1) candidates having Polish documents enabling them to study is conducted by the Recruitment Department;
  - 2) foreigners and candidates having certificates issued outside the Polish education system/foreign documents enabling them do study is conducted by the International Cooperation Department.
2. The recruitment process for studies conducted in Polish for the winter semester of the 2025/2026 academic year shall commence on 12.05.2025 and last no longer than 21.10.2025. Detailed dates of the recruitment schedule for the winter semester shall be set forth by the Rector and shall be made public until 09.05.2025.
3. The recruitment process for studies conducted in a language other than Polish for the winter semester of the 2025/2026 academic year shall commence on 15.04.2025 and last no longer than until 21.10.2025. Detailed dates of the recruitment schedule for the winter semester shall be set forth by the Rector and shall be made public until 14.04.2025.
4. In the case, of the limit of places in the winter semester not being fully used, the School may commence recruitment process for the summer semester. The recruitment process for studies commencing in the summer semester of the 2025/2026 academic year shall commence on 16.12.2025 and last no longer than until 18.02.2026. Detailed dates of the recruitment schedule for the summer semester shall be set forth by the Rector and shall be made public until 12.12.2025.
5. Recruitment for the first year of uniform master's studies (studies in Polish and a language other than Polish) conducted as stationary and non-stationary studies, for the physiotherapy field of study is conducted via the AS electronic recruitment platform and will follow the qualification process.
6. In establishing a recruitment account the candidate consents to the processing of his/her personal data for the purpose of documenting the course of studies. A lack of consent for the processing of personal data makes it

impossible to take part in the recruitment process. Withdrawing consent for the processing of personal data during the course of the process means no longer being eligible to be admitted to the studies.

7. A candidate may withdraw from the recruitment process at any stage. Prior to signing an agreement on the provision of educational services, the candidate informs of his/her withdrawal in writing on his/her individual account on the recruitment portal. After signing the agreement on the provision of educational services, withdrawal from studies requires a written form to be submitted in the original in the Recruitment Department/International Cooperation Department or be sent via registered letter with confirmation of receipt.
8. The School may obligate the person resigning from studies to submit a confirmation of the sending of the registered letter of resignation referred to in § 2 section 7.
9. The candidate is responsible for providing wrong, incomplete, or false information or the failure to provide the required documents and is also responsible for the results of these actions and the decisions of the Recruitment Commission as well as the Rector.
10. The candidate is responsible for familiarizing himself/herself with all the current information regarding the recruitment process via the AS recruitment portal.
11. A candidate shall be admitted to the qualification process if he/she possesses the documents listed in §2 sections 12-15 below and fulfils all the remaining criteria specified in the present Resolution.
12. The following documents are required to be admitted for the qualification process:
  - a. a scan of a maturity certificate or a scan of a maturity certificate and a scan of confirmation of matriculation examination results in individual subjects, referred to in the provisions on the education system;
  - b. a scan of a certificate or scan of another document approved by way of an administrative decision in the Republic of Poland as a document authorizing the holder to apply to be admitted to studies in accordance with Article 93, section 3 of the Act from 7<sup>th</sup> September 1991 on the education system;
  - c. a scan of a certificate or another document or a scan of a diploma referred to in Article 93, section 1 of the Act from 7<sup>th</sup> September 1991 on the education system i.e.:
    - a scan of a certificate or another document issued by a school or an educational institution functioning within the education system of a member state of the European Union, a member state of the Organization of Economic Cooperation and Development (OECD), a member state of the European Free Trade Agreement (EFTA) – a party to the agreement on the European Economic Community, authorizing the holder to apply to be admitted to studies in those countries;
    - or a scan of an IB diploma (International Baccalaureate);
    - or a scan of an EB diploma (European Baccalaureate);
  - d. a scan of a certificate or a diploma approved in the Republic of Poland as a document authorizing the holder to apply to be admitted to studies in accordance with a bilateral agreement on the mutual recognition of education;
  - e. a scan of a certificate or another document deemed as equivalent to a Polish matriculation certificate based on regulations in force until 31 March 2015;
  - f. ID photograph in electronic version in compliance with the requirements used while using personal identification cards;

- g. a document confirming proof of payment of the recruitment fee – if the recruitment fee is not entered into the books on the last day of recruitment applications, the candidate is obliged to submit proof of payment by attaching the proof of payment on the individual candidate account on the recruitment portal;
  - h. statement of acknowledgment of academic regulations, financial regulations, recruitment schedule, and the present resolution;
  - i. filled out candidate survey;
  - j. document of consent to the processing of the candidate's personal data by AS;
  - k. document/certificate confirming fluency in the language of instruction on a B2 level – for candidates for studies, whose native language is not the language of instruction;
13. The diploma and other documents issued abroad (apart from the IB and EB diplomas) should bear an apostille or should be legalized in the country of issuance.
  14. The diploma or other documents prepared in a language other than Polish should be translated into Polish or English by a certified interpreter, and furthermore, the document translated into English should be translated into Polish by a certified interpreter no later than the date of commencement of classes.
  15. Candidates for studies, whose native language is not the language of instruction, in compliance with section 12, item k above, present one of the documents listed in Attachments 1 or 2 to the present resolution.
  16. The School charges a recruitment fee for each recruitment application.
  17. The recruitment and enrolment fee are non-refundable unless the field of study is not inaugurated due to an insufficient number of candidates qualified to be admitted or persons admitted to studies per section 28 of the present paragraph.
  18. In the case of candidates who have passed an IB or EB matriculation examination or another examination authorizing them to commence education during a given recruitment year and are waiting for their certificate to be issued, they are admitted to the qualification process if they have a scan of a confirmation of the results from a matriculation examination issued by an authorized body. The qualification of these candidates shall be conditional in its character until they present an original IB or EB diploma or another document authorizing them to commence education within the time period specified by the Recruitment Commission or the Rector.
  19. The recruitment process is not necessary for foreigners who are admitted to studies in Polish based on the decision of the competent Minister.
  20. Persons who have not completed their application or have completed their application incorrectly via the School's recruitment platform or have not paid the recruitment fee within the specified time set forth for recruitment are placed on a list of persons not admitted to the qualification process.
  21. Persons are entered onto a ranking list based on the results obtained in the qualification process in order from the highest to the lowest numbers of points obtained. The ranking list is not a list of candidates admitted to the studies.
  22. The following limits are set for the 2025/2026 academic year:
    - a. stationary studies in Polish: 100 places;
    - b. non-stationary studies in Polish: 150 places;
    - c. stationary studies in English: 100 places.

23. Within the scope of the ranking list an acceptance threshold is specified. Candidates above said threshold are qualified to be admitted to studies on the physiotherapy field of study. Candidates below the acceptance threshold make up the reserve list.
24. The acceptance threshold takes into account the enrolment limit specified in section 22 above, and the rule that the minimum number of qualification points of a candidate may not be lower than 30% of the maximum possible points.
25. If enrolment of a group of candidates with an equal number of points would cause the enrolment limit to be exceeded, the order in this group of candidates is determined by a higher number of points received from the second subject included in the qualification process in which the candidate obtained the highest amount of qualification points.
26. The acceptance threshold may be lowered by a decision of the chairman of the Recruitment Commission if:
  - a. the enrolment limit is not fulfilled;
  - b. a place becomes available on the enrolment list.
27. In the situation when the acceptance threshold is lowered, the candidates on the reserve list may be admitted to studies, taking into account the obtained number of qualification points and the new acceptance threshold.
28. In a situation, where the number of candidates qualified to be admitted to the studies is insufficient, the decision on whether to inaugurate the studies is made by the Rector in cooperation with the School Founder.
29. Protocols from the qualification process are prepared and signed by all members of the Recruitment Commission.
30. The Recruitment Commission prepares a list of persons admitted to studies, a list of persons not admitted to the qualification process, and a list of persons not admitted to the studies
31. Candidates who do not take or fail a test specifying the fluency level in the instruction language at a level of B2 per § 3, section 18, or an entrance examination from biology, chemistry, physics, or mathematics per § 3 section 15 results in the candidate not being admitted to the studies, and the candidate may take the test or the entrance examination only once during a given recruitment process.
32. If persons entered onto the enrolment list do not confirm their will to study by signing an agreement on the provision of educational services within the specific time period and presenting original documents, they shall be removed from the enrolment list.
33. Information about the results of the qualification process is available solely on the AS recruitment portal, while the candidate familiarizes him/herself with it by logging onto his/her individual account.
34. Information obtained during the candidate recruitment process may be processed for statistical purposes in an anonymous form, which is agreed to by the candidate by beginning the recruitment process.

### § 3

#### Qualification process – specific provisions

1. The basis of being admitted to the studies are the results of a written examination from one of the following four subjects specified in the section below, in which the candidate received the highest amount of qualification points
2. Candidates possessing results of the written matriculation examination (“new maturity”) are qualified based on one from among four of the following subjects: Biology, Chemistry, Physics (Physics and Astronomy), Mathematics.

3. In case of candidates who took a written matriculation examination from more than one subject referred to in section 2, only the subject in which the candidate received the highest number of qualification points will be considered.

In the case of bilingual matriculation only the Polish language part is considered.

4. The results from the matriculation examination – expressed in percentage points are calculated in accordance with the following rule:
- examination at an advanced level – result on the certificate from 0 to 29 - calculated 1% = 1 qualification point);
  - matriculation examination at an advanced level – result on the certificate from 30 to 100 – calculated 1% = 1.5 qualification points;
  - matriculation examination at a basic level – result on the certificate – calculated 1% = 1 qualification point;

The maximum number of points possible to obtain is 150 points.

5. If a candidate possesses a certificate with the results of a written matriculation examination from each individual subject issued by the District Examination Board, referred to in the Act from 7<sup>th</sup> September 1991 on the education system, then the results are expressed in percentage points, calculated in accordance with the rule specified in section 4 above. The candidate is obliged to attach a scan of the certificate on the individual candidate account on the recruitment portal.
6. Candidates possessing a matriculation certificate („old maturity examination”) shall be qualified based on grades received on their matriculation examination converted into qualification points from one of the four following subjects: Biology (Biology and Hygiene), Chemistry, Physics, and Mathematics. In the case of a lack of examination in written form, the examination in oral form will be considered.
7. The amount of qualification points (QP) for „old maturity examination” is calculated according to the following rule:
- for the written part of the matriculation examination qualification points are calculated in accordance with the table below;

when no written part was completed:

- for the oral part of the matriculation examination the qualification points from the table below are divided by 2,

where the results of the matriculation examination given in grades are converted into points according to the following rule:

Grade on the certificate	Qualification points in accordance with a 2-5 grading scale	Qualification points according to a 1-6 grading scale
excellent	-	100
very good	100	85
good	65	65
average	30	45
sufficient	-	30

The maximum number of points possible to obtain equals 100.

8. The School does not organize an entrance examination for candidates possessing „old maturity examination”. Such candidates may take a maturity examination organized by the District Examination Board according to the rules specified in the Act from 7<sup>th</sup> September 1991 on the education system.
9. Candidates who have received an EB or an IB diploma or a foreign matriculation certificate are required to provide proof of passing a matriculation examination in one from among four of the following subjects: Biology, Chemistry, Physics (Physics and Astronomy), and Mathematics.
10. Results obtained by the candidate based on the EB diploma will be converted into qualification points based on the following formula:
  - a. Basic level - result x 5,
  - b. Advanced level – result x 10.
11. Results obtained by the candidate, based on the IB diploma will be converted into qualification points based on the following scale:

Grade	Number of points	
	SL Standard level	HL Higher level
7 – excellent	80	100
6 – very good	66	88
5 – good	55	75
4 – satisfactory	42	60
3 – mediocre	32	45
2 – poor	21	30
1 – very poor	-	-

12. Matriculation results for persons possessing foreign matriculation certificates shall be converted to qualification points in two from among the four following subject: Biology, Chemistry, Mathematics, Physics or their equivalent within foreign education systems in accordance with the principles specified in Attachment no.3 to the present resolution.
13. A maturity examination result that is sufficient for a candidate to commence studies is a result enabling the candidate to study in a country where the matriculation certificate was issued, and if the provisions for conducting such an examination do not specify such a level it must be 30% or higher.
14. In case of matriculation certificates obtained in countries not listed in Attachment no. 3 of the present resolution, the conversion method from grades to points is decided upon by the Recruitment Commission or the Rector. The grading scale used to convert grades into qualification points is one that is the closest to the scales presented in Attachment no. 3.
15. In the case of candidates for studies with a matriculation certificate issued outside the Polish education system, who do not have grades in subjects that are the basis of qualification for studies, on their matriculation certificate, the School conducts an entrance examination in one subject selected by the candidate, specified in § 3 section 2.

16. Candidates who have obtained a result in an entrance examination are qualified according to the following points system:

<b>Examination Grade</b>	<b>Percentage points from the entrance examination [%]</b>	<b>Qualification Points</b>
excellent	95 - 100	100
very good	85 - 94	85
good	70 - 84	70
average	50 - 69	50
sufficient	30 - 49	30
insufficient	0 - 29	-

17. The Recruitment Commission prepares a ranking list of candidates arranged in the order of points obtained.
18. In case of a lack of documents/certificates confirming knowledge of the language of instruction listed in Attachments 1 or 2 to the present resolution, the candidate takes a B2 level test conducted at the University. The test is conducted either on-site or online. The form of conducting the test is decided upon by the Examination Board appointed by the Rector by way of a regulation.

#### § 4

##### Entry onto the enrolment list

1. Upon completion of the qualification process the Recruitment Commission admits a candidate to studies. In the case of Polish citizens admission to studies takes places via entering the candidate onto the student list. In the case of foreigners, admission to studies takes place by way of an administrative decision of the Rector.
2. The candidate is entered onto the student list under the condition that:
  - a. the candidate has obtained the number of qualification points required by the acceptance threshold;
  - b. the candidate has submitted the documents required by the Academy of Silesia (AS), within the time period specified in the recruitment schedule;
  - c. the candidate has signed an agreement on the provision of educational services; the agreement may be signed electronically (with an Autenti e-signature/ qualified e-signature), under the condition that the candidate has presented an original graduation certificate.
3. The candidate referred to in section 2 above must submit the following documents:
  - a. graduation certificate/ graduation certificate and a declaration on the results of a matriculation examination or documents listed in sections w §. 2, section 12 items b-e;
  - b. a visa or a residence card or another document entitling the bearer to stay in the Republic of Poland (only foreigners);
  - c. a document confirming the knowledge of the language of instruction at a level no lower than B2 (for candidates for whom the language of instruction is not their native language).

- d. An original medical certificate containing an opinion that there are no contradictions to study at a selected field of study, issued and signed by an occupational medicine physician. The certificate must be issued on a form containing a reference to the provisions of the regulation of the Minister of Health from 26 August 2019 on medical examinations for secondary and higher education institutions and vocational qualifying courses, for the students of these schools, participants of vocational qualifying courses, and Ph.D., students, must specify the candidate's suitability to study at the physiotherapy field of study as well as the expiration date of the certificate – medical referrals are issued to a person admitted to the studies.
  - e. an ID photograph that is in compliance with the requirements used when issuing personal identification cards.
4. Documents indicated in section 3 (apart from the medical certificate and the photograph) must be submitted as a copy and original to be made available upon request. An employee of the Recruitment Department or the International Cooperation Department certifies the copy as a true copy of the original document.
  5. The medical certificate must be obtained after performing a preliminary medical examination based on a referral issued by the Recruitment Department/ International Cooperation Department. Upon request of the candidate the referral may be sent to his/her address via certified mail. Candidates applying to be admitted to studies are required to have a medical certificate issued pursuant to the provisions on occupational health services. Candidates independently select the location of performing their preliminary medical examination and pay for it themselves. Immediately upon completion of the mandatory preliminary medical examination the original certificate is submitted by the candidates to the Dean's Office of the Zbigniew Religa Faculty of Medical Sciences. The students are obliged to complete all necessary occupational health medical examinations at their own expense, upon their expiration, all sanitary and epidemiological examinations, and all other necessary medical examinations and vaccinations.
  6. Failure to submit a medical certificate containing a decision on the lack of contradictions to study results in a refusal to be admitted to classes thus enabling the commencement of studies.
  7. Documents referred to in section 3 may be submitted by a person who has been authorized in writing by the candidate to do so. The authorization indicates the person authorizing and the authorized person, the goal of the authorization, and bears the signature of the candidate certified by a notary public as well as the original or an officially certified copy of the ID card/passport/residence card of the candidate.
  8. When submitting the documents referred to in section 3 the person authorized by the candidate must provide: his/her ID card/passport/residence card
  9. The person admitted to studies is obliged to confirm taking their oath after receiving data to log onto the nDziekanat platform by accepting it within a period of 30 days from the commencement of the I semester of studies.
  10. The recruitment commission, and in the case of foreigners the Rector, may reject a candidate in the following situations:
    - a. documents submitted by the candidate do not fulfil the requirements or are incomplete;
    - b. the candidate has previously studied at the School and has incurred a disciplinary penalty of being expelled from the School unless the penalty has been expunged;
    - c. the candidate has been disciplinarily expelled from another school.
  11. A refusal to be admitted to study is made by way of an administrative decision.
  12. The administrative decision is delivered to the candidates in writing with acknowledgment of receipt.

13. The candidate may appeal the decision of the Recruitment Commission of not being admitted to the studies to the Rector. The appeal must be submitted via the Recruitment Commission within 14 days of receiving said decision.
14. A foreigner may request that the Rector review his/her case and said request must be submitted within 14 days of receiving the Rector's decision.
15. The Rector's decision issued after the appeal has been considered, or in the case of foreigners – after the case has been reviewed, is final.
16. AS assumes the possibility of conducting supplementary recruitment for candidates, who applied to be admitted to the physiotherapy field of study for the academic year, for which the recruitment is being conducted, and whose matriculation examination results from a given subject or subjects have been increased due to verification of the number of points or an appeal, referred to in article 44zzz of the Act from 7 September 1991 on the Educational System. Such candidates are obliged to submit a request to the Recruitment Commission to take into account the corrected results of their matriculation examination. Without undue delay, but no later than within 7 working days after the request referred to in the previous sentence has been submitted, the Recruitment Commission accepts the request and accepts the results of the matriculation examination in the recruitment documentation of the candidate.
17. In the case of foreigners, it is possible to receive a conditional decision on being admitted to the studies obliging the candidate to submit an apostille to the secondary school-leaving certificate along with a certified translation into Polish, or an administrative decision about the recognition of education after the commencement of the semester. The above applies to situations when the candidate submits an application to study less than 3 weeks prior to the completion of the recruitment process or in exceptional cases when obtaining the required documents within the specified time period is impossible. The specific conditions and the time period for submitting the missing documents are specified within the conditional decision.
18. The Recruitment Commission prepares a report of the recruitment process which is then submitted to the Rector.

## **§ 5**

### **Recruitment Commission**

1. The Recruitment Commission approves the final results of the recruitment process regarding and announces its results, while also making administrative decisions about a candidate not being admitted to studies.
2. The composition of the Recruitment Commission is determined by the Rector by way of a regulation.

## **§ 6**

### **Admission to studies in case of openings**

1. In case of not exceeding the limit of enrolment within the time period specified by the present resolution, the remaining openings are made available to the Rector, with the stipulation that the results of candidates for those openings must be equivalent to or greater than the minimum acceptance threshold specified by the Recruitment Commission per § 2, section 23.

2. A condition for receiving consent to be admitted to studies is an indication that such an admission will not cause any disturbances to the appropriate implementation of the didactic process and that the person admitted to studies pursuant to this type of recruitment will have the possibility to take advantage of the full scope of the assumed classes.
3. In the case of receiving consent to be admitted, the Rector specifies the dates for submitting the documents referred to in § 4 sections 2 and 3, which constitutes the basis for entry onto the student list. Failure to fulfil all the requirements connected with the entry onto the student list by the person admitted to studies within the specified time period results in the candidate being removed from the student list.
4. In the case of launching the recruitment process during the summer semester in the case of not exceeding the limit of enrolment in the winter semester, the sections above shall apply.

## § 7

The present document must be published on the School website, the website of the entity publishing the Public Information Bulletin, as well as in recruitment canthers.

Attachments to the Resolution:

Attachment no. 1

List of documents confirming knowledge of the language of instruction for candidates for studies conducted in Polish, whose native language is not the language of instruction


Attachment no. 2

List of documents confirming knowledge of the language of instruction for candidates for studies conducted in a language other than Polish, whose native language is not the language of instruction.

Attachment no. 3

Converter of qualification points for candidates possessing a foreign matriculation certificate

**Rektor Akademii Śląskiej**  
*prof. AS dr Aleksander Ostenda*





Attachment no. 1 to the Resolution of the Senate of the Academy of Silesia no. 2/25/03/2025 from 25.03.2025

List of documents confirming knowledge of the language of instruction for candidates for studies conducted in Polish, whose native language is not the language of instruction

1. graduation certificate issued within the framework of the Polish education system, or
2. a diploma of completing studies in Polish at a Polish university
3. a diploma of completing studies in Philology of the language of instruction
4. a certificate confirming knowledge of Polish on a language fluency level of at least B2 issued by:
  - a) State Commission for the Certification of Proficiency of Polish as a Foreign Language or
  - b) a certified by the minister in charge of higher education and science to organize examinations of Polish language as a foreign language on a specified level of language fluency
  - c) a Polish or foreign institution of higher education conducting studies in Polish Philology.

**Rektor Akademii Śląskiej**

*prof. A.S. dr Aleksander Ostenda*

Attachment no. 2 to the Resolution of the Senate of the Academy of Silesia no. 2/25/03/2025 from 25.03.2025

List of documents confirming knowledge of a language for candidates for studies conducted in a language other than Polish, whose native language is not the language of instruction

1. A diploma of completing a teacher's college of foreign languages or a diploma of completing Philology studies in the language of instruction.
2. Another document (e.g., a grade on a transcription confirming receiving credit during studies for a course in the language of instruction at least on B2 level).
3. Diploma from studies conducted in the language of instruction.
4. A positive grade in the language of instruction on an EB diploma – if it is an L1 or L2 language.
5. A grade from the language of instruction on an IB diploma if it is higher or equal to
  - a. language A: language and literature / literature - 4
  - b. language B: at a standard level (SL) - 6, at a higher level (HL) - 5
6. In the case of the countries listed below, knowledge of English on a B2 level means grades in English on a secondary school graduation diploma equal to or higher than a grade of 4 in a Polish school:
  - a. Netherlands
  - b. Singapore
  - c. Austria
  - d. Denmark
  - e. Norway

<b>CERTIFICATES ACCEPTED BY THE SCHOOL CONFIRMING KNOWLEDGE OF ENGLISH</b>		
<b>Certifying Institution</b>	<b>Level</b>	<b>Name of Certificate</b>
Cambridge Assessment English	<b>B2</b>	<ul style="list-style-type: none"> <li>• B2 First (result 160- 179; grade of B or C)</li> <li>• C1 Advanced (result 160-179, grade Level B2)</li> </ul>
	<b>C1</b>	<ul style="list-style-type: none"> <li>• C1 Advanced (result 180-199, grade of B or C)</li> <li>• B2 First (result 180- 190; grade of A)</li> <li>• C2 Proficiency (result 180-199, grade Level C1)</li> </ul>
	<b>C2</b>	<ul style="list-style-type: none"> <li>• C2 Proficiency (result 200-220, grade of A, B, or C)</li> <li>• C1 Advanced (result 200-210, grade of A)</li> </ul>
British Council, Cambridge Assessment English, IDP: IELTS Australia	<b>B2</b>	International English Language Testing System (IELTS), Academic and General Training, levels 5.5 – 6.5
	<b>C1</b>	International English Language Testing System (IELTS), Academic and General Training, levels 7-8
	<b>C2</b>	International English Language Testing System (IELTS), Academic and General Training, levels 8.5-9
Educational Testing Service, Princeton, USA <b>TOEFL</b>	<b>B2</b>	Test of English as a Foreign Language (TOEFL iBT®), result 72-94 points
	<b>C1</b>	Test of English as a Foreign Language (TOEFL iBT®), result 95-113 points

	<b>C2</b>	Test of English as a Foreign Language (TOEFL iBT®), result 114-120 points
LanguageCert International ESOL Qualifications	<b>B2</b>	LanguageCert International ESOL B2 Communicator
	<b>C1</b>	LanguageCert International ESOL C1 Expert
	<b>C2</b>	LanguageCert International ESOL C2 Mastery
Pearson Language Tests - London Tests of English (LTE)	<b>B2</b>	London Tests of English, Level 3
	<b>C1</b>	London Tests of English, Level 4
	<b>C2</b>	London Tests of English, Level 5

**Rektor Akademii Śląskiej**

*prof. dr Aleksander Ostenda*

Attachment no. 3 to the Resolution of the Senate of the Academy of Silesia no. 2/25/03/2025 from 25.03.2025

Converter of qualification points for candidates possessing a foreign matriculation certificate.

<b>AUSTRIA, CZECH REPUBLIC SLOVAKIA</b>		
<b>Grade on a matriculation or graduation certificate</b>		<b>Number of qualification points</b>
Scale 1 - 5	Scale 1 - 6	
1	1	100
2	2	80
3	3	55
4	4	30
5	5 - 6	0

<b>BELARUS</b>	
<b>Grade on a matriculation or graduation certificate</b>	<b>Number of qualification points</b>
10	100
9	90
8	80
7	70
6	60
5	50
4	40
3	30
2	0

In the case of examinations passed in Belarus qualification points are converted in accordance with the following hierarchy:

1. Result of the CT examination (from 2008 to 2022)/ CE (from 2023) calculated according to the rule that 1 point obtained on the CT/CE examination = 1 qualification point (from 1 to 100 qualification points).
2. Final examination grades placed in a special part of the secondary school-leaving certificate.

<b>GREECE</b>	
<b>Grading scale</b>	<b>Number of qualification points</b>
18.1 - 20	100
16.1 - 18	85
13.1 - 16	65
9.5 - 13	45
5.1 - 9.4	30
0 - 5.0	0

REPUBLIC OF IRELAND					
Grade on a graduation or matriculation certificate	Number of qualification points		Grade on a graduation or matriculation certificate	Number of qualification points	
	OL	HL		Scale 8-1	OL
A1	59	100	1	59	100
A2	49	89	2	49	89
B1	44	84	3	39	79
B2	39	79	4	29	69
B3	34	74	5	24	59
C1	29	69	6	19	49
C2	26.5	64	7	14	39
C3	24	59	8	0	0
D1	21.5	54			
D2	19	49			
D3	14	44			
E	0	24			
F	0	0			

LITHUANIA		
Grade on a graduation or matriculation certificate	Number of qualification points – Level B	Number of qualification points – Level A
10	80	100
9	70	90
8	60	80
7	50	70
6	40	60
5	30	50
4	20	40
1-3	0	0

GERMANY		
Grade on a graduation or matriculation certificate		Number of qualification points
Scale 1-6	Scale 1-15	
1	13 14 15	100
2	10 11 12	80
3	7 8 9	55
4	4 5 6	30
5-6	1 2 3	0

<b>NORWAY</b>		
<b>Grade on a graduation or matriculation certificate or final subject grade</b>	<b>Number of qualification points Basic level</b>	<b>Number of qualification points Advanced level</b>
<b>Scale 1-6</b>		
6	80	100
5	65	85
4	50	65
3	35	45
2	20	30
1	0	0

In the case of candidates with a Norwegian certificate, the results obtained on a secondary school graduation certificate as final grades for a year and obtained on examinations on just one level (1 or 2) are treated as a matriculation examination on a basic level, while results obtained on levels 1 and 2 as a matriculation examination at an advanced level. In the case of final grade, qualification points are divided by two.

<b>UKRAINE</b>	
<b>External Independent Evaluation - EIE / National Multisubject Test – NMT</b>	<b>Number of qualification points</b>
193-200	100
186-192	90
178-185	80
171-177	70
163-170	60
154-163	50
143-153	40
130-142	30

<b>UKRAINE</b>	
<b>Grade on secondary school graduation certificate</b>	<b>Number of qualification points</b>
12	100
11	90
10	80
9	70
8	60
7	50
6	40
5	30
4	20
1-3	0

In the case of examinations passed in the Ukraine qualification points are converted in accordance with the following hierarchy:

1. Results from subjects taken during the EIE (from 2006 to 2021)/NMT (from 2022)
2. Grades from final examinations placed in a special section of the secondary school-leaving certificate.

USA, GREAT BRITAIN			
Grade on a graduation or matriculation certificate	Number of qualification points	Grade on a matriculation or graduation certificate	Number of qualification points
A, A+, A*	100	A+, A	100
A-	94	B	80
B+	87	C	75
B	80	D	50
B-	75	E, F, G	30
C+	67	U	0
C	60		
C-	54		
D+	46		
D	40		
D-	33		
E	25		

Candidates who are U.S. citizens or have resident status in the U.S. applying to be admitted to uniform master's studies in the medical field of study are further obliged to present a certificate of results obtained on the Medical College Admission Test (MCAT).

ITALY, NETHERLANDS	SPAIN	Number of qualification points
Grade on a graduation or matriculation certificate		
Scale 1-10		
10	9-10	100
9	8	83
8	7	67
7	6	50
6	5	33
1-5	1-4	0

In the case of a candidate possessing a certificate not included in the present document, the grading scale used to convert grades into qualification points is one that is the closest to the ones presented above.

Qualification points are converted solely based on grades which are deemed as positive in the country where the certificate was issued. If a candidate obtained a negative grade in a subject required within the recruitment process, he/she will be obliged to take an entrance examination.

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